# Goalball UK Board Minutes

## Date & time of meeting

28/01/21 10:00am

## Location

Zoom meeting

## Attendees Initials Role

John Grosvenor JG Chair

Mark Winder MW CEO

Grace Clancey GC Senior Independent Director

Dyfrig Lewis-Smith DLS Non-Executive director

Alison Burchell AB Non-Executive director

Kate Coghlan KC Non-Executive director

Peter Elliott PE Non-Executive director

Ranjit Singh RS Non-Executive director

## Apologies

Paul Reid PR Non-Executive director

## In attendance

Mark Martin MM Company Secretary

Steve Cox SC Secretariat

# MINUTES

## 1.Welcome and introductions to new directors (verbal)

JG welcomed Ranjit Singh to the board.

## 2. Declarations of interest (Verbal)

DLS – been invited to become a co-opted member of the RNIB’s Transition Sub-Committee, which has the primary focus of overseeing the work of divesting the RNIB from those activities and institutions that were the cause of the report from the Charity Commissioners.

## 3. UK Sport Paris update – FOR INFORMATION (1 paper)

MW & PE gave a verbal update on the UK Sport funding submission / decision. MW & JG outlined what has been done since the UK Sport decision. The details of the representation process are due from UK Sport on 29 January 2021. A discussion followed on what the next steps should be, and how to proceed.

**Action** – MW and JG to contact Sally Munday / Katherine Grainger and review UK Sport papers before deciding on the course of action then report back to board.

## 4. Finance and governance – FOR DECISION (5 papers)

MM presented the finance and governance report. Updated forecast for financial year and shared with the board the challenges for the next financial year 21/22 and beyond. The board discussed how to be proactive in developing GUK to put the club and members in a better position for when we do return to play. MW updated the board on what is currently happening at Grassroots levels.

MW and MM answered questions on the posed by board members.

MM left the meeting at 11.15

## 5. CEO report – FOR INFORMATION (2 papers)

MW presented his report to the Board.

The new Sport England strategy was discussed.

He reported on the new competition framework and a discussion ensued. He shared the plans to mark the end of 10 year anniversary with the 10 stories being placed in a book along with the York St John Research.

He updated the Board on the work with the Philanthropy Report.

He made the board aware of progress had been made regarding Patrons and discussions were ongoing. We are also adding an ‘Enthuse Giving’ button going onto Website.

Sporting equals training to be booked in for Staff (2 half Days)

MW shared there are initial discussions with Sport England in reference to Talent –around our development pathway.

MW then answered questions on from the board, SC answered a club CPD Safeguarding question.

## 6. Strategic performance – FOR INFORMATION (within paper 5)

MW asked for approval for remodelling of the KPIs in line with the new Sport England Strategy.

***Decision*** – The board agreed.

## 7. Philanthropy Company report– FOR INFORMATION ( 1 paper)

MW fed back verbally on the paper. The report has been to Sport England who have given feedback – Fundraising Manager is needed, but financial support will be needed for this role.

MW replied to constructive comments around Crowd Funding, Income Targets, Funding application timings, Staffing, Wills and sustainability of the sport.

**Action** – MW Action plan for priorities needed before next board meeting for April 2021 onwards.

**Action** - MW and RS to meet up to discuss Crowd funding.

## 8. Governance action plan – FOR INFORMATION ( 1 paper)

JG gave a review of the action plan. The Board noted and undertook to follow up on outstanding issues.

## 9. CPD policy – FOR APPROVAL (1 paper)

AB gave a verbal report on the policy. No comments.

***Decision*** – Board happy with policy and give approval once amended.

**Action** - AB to send amended version around for final approval by end 3 February 2021.

## 10. Risk report – FOR APPROVAL (2 papers)

JG reported back on the meeting of the new Risk Committee on 11 January 2021 and noted that the Terms of Reference were approved by the Risk Committee and asked for the Board to approve the Terms of Reference.

***Decision*** *–* Formally approved Terms of Reference.

**Action** – JG/MW to meet up to move forward with Terms of Reference.

## 11. Return to Play – FOR INFORMATION (verbal)

MW gave a verbal report on RTP. SC and PE gave an update on GB training and difficulties on finding venues for training and camps.

## 12. Minutes of previous Board meeting – FOR APPROVAL (1 paper)

***Decision*** *–* Approved.

## 13. Action points from last meeting – FOR UPDATING (1 paper)

**Action** - AB – to send a social media policy to DLS.

**Action** - paper updated.

## 14. Reports from the Sub-Committees – FOR INFORMATION/verbal (1 paper)

PE gave verbal report from the PAT Group.

DLS – no CCC meeting since last board meeting.

## 15. Communications update – FOR INFORMATION ( 1 paper)

KC updated board on the communications report and is happy with the new style.

## 16. Safeguarding and equality - FOR INFORMATION ( 1 paper)

DLS gave a verbal update. MW&SC gave a verbal update.

## 17. Any other business

MW informed the board that discussions are ongoing re a new kit supplier.

JG asked the board for thoughts on another social for the board, board agreed to have one.

**Action** – KC to send poll around the best time and date.

## Date and time of Next meeting

28th May 2021 - Zoom call 10am.

Meeting finished at 12.30.