# Goalball UK Board Minutes

## Date & time of meeting

06/05/2022 10am

## Location

Zoom Conference Call

## Attendees Initials Role

Mark Winder MW CEO

Alison Burchell AB Non-Executive director

Ranjit Singh RS Non-Executive director

Paul Reid PR Non-Executive director

Kate Coghlan KC Non-Executive director

## Apologies

Peter Elliott PE Non-Executive director

Grace Clancey GC Senior Independent Director

Dyfrig Lewis-Smith DLS Non-Executive director

John Grosvenor JG Chair

## In attendance

Mark Martin MM Company Secretary

Steve Cox SC Secretariat

# MINUTES

## Welcome (verbal)

MW welcomed everyone to the meeting. JW was unable to attend. The board agreed that AB was to Chair in John’s absence.

## 2. Declarations of interest (Verbal)

None declared.

## 3. Minutes of previous Board meeting – FOR APPROVAL (1 paper)

Approved with one change.

## 4. Action points from last meeting – FOR UPDATING (1 paper)

**Action** - paper updated.

## 5. Finance & Governance Update – FOR INFORMATION (3 papers)

MM gave a verbal an update on Q4 accounts – The accounts will be finalised in the coming week.

The statutory accounts going to auditors with an agreed schedule – MM explained it will be slightly later than in previous years due to internal processes and the auditors own schedule – Mon 27th June 2022 for final sign off – Could be short notice for the next board meeting (2nd July)

The Head Coaches have signed off the high-performance fund accounts up to the end of February. The latest estimates as to the remaining amounts in these funds as at the end of March 2022 is as follows: Women £33k, men £10k.

Whilst both head coaches have plotted programmes through to the end of 2023 which are capable of being delivered from current resources, these plans will be the subject of a full review involving the newly appointed Head of Performance.

MM answered questions from the board around a need for a narrative with report. i.e., the need for headlines/bullet points/key insights/infographics.

**AB left the meeting at 10:15**

## 6. Governance action plan – FOR INFORMATION (1 paper)

MM explained the two documents sent out – Long list of what GUK needs to have to comply with the SE new governance codes and the Interim position as we work towards full compliance.

**Action**: Board members to look and comment if anything is missing

Diversity focus – Sport England have offered a diversity consultant – although this has not happened yet

Business Continuity Plan (BCP)– MM is writing a draft business action plan – the aim is to have this completed by end of month, then move onto writing the BCP

**Action** – Consult with SE and UK sport re engagement

## 7. Scheme of Delegation – FOR INFORMATION (1paper)

To added to the next agenda

## 8. CEO report – FOR INFORMATION (1paper)

MW gave a summary of his report.

In April, we heard the incredibly sad news Russ Warnock, Owner of Goalfix, died suddenly. GUK members of staff were deeply saddened by this. Russ worked very closely with us in developing his products. It remains to be seen what will happen to Goalfix Sports and the supply of equipment.

MW updated on what has changed within the competition structure over the last 5 years - A questionnaire will be going to all members to gauge feelings on what has changed.

Planning is very much underway for the Goalfix Cup. MW has prepared an email for Board Members to send to potential VIPs to attend. MW will circulate after the board meeting.

MW met with Boost CT recently and they are keen to support GUK. It looks like we will receive funding to support High Performance goalball. MW would like Boost CT to fund a Regional Competition which sits above the Super League (especially for the women).

MW gave an update on the progress of recruitment of Comms lead and Fundraising lead.

MW answered questions around Sponsorship and culture within the sport

PR asked about the process of induction for Gary – A list of people who Gary will be introduced will be drawn up along with a schedule for the first 100days

## 9. Reports from the Sub-Committees – FOR INFORMATION (verbal)

CC – verbal update from CC Following the meeting 16th March the committee met 6th April to discuss the 2022/23 competition structure in more detail. A number of key decisions were made to allow Goalball UK staff to begin drafting the 2022/23 calendar and securing venues. When appropriate the plans will be shared with clubs and teams in the coming weeks and months.

PAT – positive meeting a couple of issues from athletes re kit

**Action** – Arrange a call with PR/GF and MW

Risk – Risk register has been through the committee and SLT – a few changes, column K will become a narrative to the documents

## 10. Safeguarding and equality - FOR INFORMATION (verbal)

Transgender policy – Paper to be brought back to the next meeting.

## 11. UKAD update – FOR INFORMATION (verbal)

GUK has passed the code for UKAD - MW would like to thank Faye Dale and AB for the work they have done to get this paper through.

## 12. Any other business

None.

## 14. Date and time of Next meeting

Saturday 2nd July

**Meeting closed 11:04am.**